

Oak Knoll PTO
Minutes of the PTO Special General Meeting
May 8, 2024
8:15 AM – 8:25 AM
Oak Knoll Main Office Staff Room

2023-2024 Executive Board Officers Present:	
Meredith Nonnenberg, President	Cindy Tsai, Secretary
Laura Low Ah Kee, Vice President	Brenda Lo, Financial Secretary
Becky Bullard, Parliamentarian	Maren Gernitis, Auditor
Lesley Geivett, Treasurer	Jennifer Baskin, OCC PTO Engagement Lead
Suzy Francisco, Communications Chair	Karen Clancy, Oak Knoll Assistant Principal

Additional Attendees:

- Cristina Gibbs, MPAEF Liaison
- Sherwin Chen, MPCSD School Board Liaison

Absent

- Alicia Payton-Miyazaki, Oak Knoll Principal
- Celeste Lopez, Teacher Representative


Quorum present: Yes - see attached sign-in attendance sheet

I.	Call To Order	Meredith Nonnenberg
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The meeting was called to order at 8:15AM by President Meredith Nonnenberg.

II.	Special General Meeting	Lesley Geivett, Meredith Nonnenberg
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- In an effort to share the utmost transparency in how we steward PTO funds to the general Oak Knoll PTO community, we are holding this special meeting to discuss and seek approval for a \$75K estimated cost for Acorn Alley beautification improvements.
 - The Acorn Alley playspace is a high-traffic playspace given the rollout of the TK program and acts as an extension to the students that usually play in the Kinder and TK playgrounds. Drainage issues in Acorn Alley will be taken care of by MPCSD School District, while beautification of the space is up to the PTO to fund. Proposed improvements include: a bench surrounding tree; installation of a grassy lawn area with eco-friendly version of artificial turf which will take place of an existing rose bed that will be removed; a gravel pit play area with construction toys; planter beds along the perimeter for a natural boundary
 - The \$75K estimated cost is available to be drawn from the current PTO savings balance of ~\$370K.
 - Meredith Nonneberg called for a vote to approve the \$75K expenditure for the Acorn Alley beautification project. Becky Bullard motioned to approve the expenditure; Lesley Geivett seconded the motion. The expenditure was approved by unanimous vote.



PTO SPECIAL MEETING

1. MEREDITH NONNENBERG
2. Wren Quivett
3. Katie Davis
4. Victoria Dowd
5. Becky Bullard
6. Karen Gervits
7. Sozy Francisco
8. Alison Wong
9. Amy Kurpius
10. Stephanie Rowen
11. Laura Low An Kee
12. Jennifer Baskin
13. Karen Clancy
14. Cindy Tsai
15. ~~Brooks~~
16. Cristina Gibbs
- 17.
- 18.
- 19.
- 20.